



**Proficiency Examinations  
Questions and Answers**

**1. Who should take the proficiency exams?**

Non-BSW students who have had previous course work in socio-behavioral theory, social science research and/or social policy. You are permitted to waive up to 15 credit hours of foundation course work through the proficiency exams.

**2. How do I sign up to take the proficiency exams?**

You must complete the following Registration Form and return it to the Office of Student Services. Study guide materials are available on the web.

**3. When can I take the proficiency exams?**

The following exams are offered in August prior to the start of Fall Semester:

**SASS 440: Human Development in Context I Child/Adolescent** (*Full-time & Intensive Weekend Program*)

**SASS 470: Social Policy** (*Full-time & Intensive Weekend Program*)

**SASS 484: Theories of Oppression and Social Justice** (*Full-time and Intensive Weekend program*)

The following exams are offered in December prior to the start of Spring Semester:

**SASS 484: Theories of Oppression and Social Justice** (*Intensive Weekend program only*)

**SASS 441: Human Development in Context II Adult** (*Full-time & Intensive Weekend Program*)

**SASS 426: Research Methods in Social Work** (*Full-time & Intensive Weekend Program*)

**4. If I pass, then what course(s) would I take?**

You would substitute an advanced elective for the credit hours. Please note that credit hours are not waived, just the course requirement.

**5. What if I don't pass the exam?**

There is no penalty for not passing. However, an individual exam may be taken only once.

**6. What does it cost?**

There is no charge to take the exams.

**7. What about registration?**

It is suggested that you register for the class or classes which you are attempting to waive. You can add/drop if you pass the exam.



**Proficiency Examinations  
Registration Form**

I will take the proficiency examination on:

When	Location	Time
Monday, November 5, 2007	Harris Library	3:00 - 6:00 pm
Thursday, November 8, 2007	Harris Library	3:00 - 6:00 pm
Saturday, November 10, 2007	Harris Library	3:00 - 6:00 pm
Monday, December 3, 2007	Harris Library	3:00 - 6:00 pm
Thursday, December 6, 2007	Harris Library	3:00 - 6:00 pm
Saturday, December 8, 2007	Harris Library	3:00 - 6:00 pm

I plan to take the following examination (check all that apply and write the date that you will take the exam):

Proficiency Exam	Date
<input type="checkbox"/> SASS 426: Research Methods in Social Work (2 hour exam)	
<input type="checkbox"/> SASS 441: Human Development in Context II Adult (3 hour exam)	
<input type="checkbox"/> SASS 484: Theories of Oppression and Social Justice (3 hour exam)	

I understand that if I pass the exams, I must substitute an advanced elective course(s) for the credit hours needed for graduation.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Day Time Phone \_\_\_\_\_

Case e-mail address: \_\_\_\_\_

**You must return this Registration Form to:**

**Office of Student Services  
Mandel School of Applied Social Sciences  
Case Western Reserve University  
10900 Euclid Avenue  
Cleveland, OH 44106-7164**

*Study guide materials for the exam(s) are available on the web*